

# Instructions - Project/Program Budget Example

To be considered for a grant, please follow the project/program budget format example. Applicants should add or modify the individual line items to match their budget categories. **THIS IS NOT INTENDED AS A FILLABLE FORM.**

**Amount Requested:** Indicate how a Thunderbirds Charities grant will be allocated to the proposed project/program's budget.

**Total Project/Program Budget:** List all income and expenses related to the project/program adding or modifying necessary individual line items to match your budget categories. The total organization budget should include the total project/program budget.

**Total Organizational Budget:** List organization's budget, including both income and expense line items for the fiscal year in which the grant funds will be used. The total organization budget should include the total project/program budget.

**Project/Program Income Projections:** List Confirmed, Anticipated, Submitted and Prospect sources of income for the project/program, noting the amount in the appropriate column. "Individual Contributions" can be listed as a general source, but other sources such as foundation grants, corporate contributions and government grants/contracts should be listed individually. Specify the name of each foundation, corporation or government entity with the amount of funding in the appropriate column.

## EXAMPLE FORMAT FOR PROJECT / PROGRAM BUDGET

**KEEP TO ONE PAGE IF POSSIBLE**

**THIS IS NOT INTENDED AS A FILLABLE FORM.**

<b>Organization Name</b>	<b>Organization Name</b>			
<b>Project Title</b>	<b>Project/Program Title</b>			
<b>Fiscal Year</b>	<b>Fiscal Year in which the grant will be used (mm/dd/yy - mm/dd/yy)</b>			
<b>PLEASE MODIFY CATEGORY TITLES AS NEEDED.</b>	<b>Total Project/ Program Budget</b>	<b>Thunderbirds Charities Request Amount</b>	<b>Total Organization Budget</b>	
Income Sources				
Foundation and Corporate Grants				
Government Grants and Contracts				
Individual Contributions				
Earned Income				
In-Kind Income				
Investment				
Other Income (please explain)				
Total Income	\$ -	\$ -	\$ -	

